

From: President, PNRFU

To: Distribution,

Subj.: GENERAL UNION REFEREE POLICY

1. The purpose of this memorandum is to establish policy for the interaction between the players of PNRFU and the officials of PNRRS.
2. It is the intent of both the Union and the Referee's Society to ensure that qualified referees are on the field for as many games as possible. As such, each senior team, collegiate team and youth team will provide a player per season to be trained as referees. Individuals trained as referees are not necessarily required to be placed on the Referee Society assignment rotation. The intent of the training and qualification in this situation is to ensure that if for any reason the assigned referee is not available, or the game is a "friendly" game or the game is a 2nd Side or 3rd side game there is still a trained referee on hand to officiate. This proviso is generally related to coaches who are also trained referees.
3. There is a priority list for assigning referees to league fixtures. In order of priority are:
 - a. First Division, 1st XV
 - b. First Division, Collegiate 1st XV
 - c. Second Division, 1st XV
 - d. Third Division, 1st XV
 - e. Second Division, Collegiate 1st XV

Youth match referees are scheduled based on availability. Scheduling of referees for tournaments is coordinated between the Referee's Society and Tournament Director.

4. Referees will not be assigned to referee games where teams are not in "good standing" with the Union. The attributes for "good standing" are:
 - a. USA Rugby Compliant, as verified by the CIPP Compliance Officer established in Policy memorandum #2
 - b. Number of players - Team has sufficient players registered with USA Rugby to field number of sides for level of play.
 - c. Money owed to PNRFU – This includes PCRFU dues, PNRFU dues and Referee fees.
 - d. College Support – Letter from school that club is in good standing (Policy Memo #10)
 - e. Youth Support – Required of Senior Men's (Policy Memo #9)

f. No Pending Disciplinary Action – No pending individual and club actions from the Disciplinary Committee. School and Team Disciplinary actions not noted here (Policy Memo #3)

g. Referee Assessment – As specified in Policy Memo #5

Referees will be authorized to officiate friendly games, practice scrimmages, providing that the team is USA Rugby registered, and all the players who participate are registered with CIPP. Teams involved in these competitions will be required to schedule the referee themselves and provide CIPP compliance upon request from the referee.

5. Clubs that do not provide trained personnel to Referee pool are open to significant sanctions. The USA Rugby Football Union (USA RUGBY) requires that all matches in its jurisdiction, which lead to the playoffs in a nationally sanctioned competition, be refereed by a minimum of a Level 1 certified referee. If a club does not contribute to the Referee Pool, the sanctions are as follows:

a. Home matches of the offending club shall not count and shall be listed as a forfeiture with actions dictated by Policy Memo #2 in force.

b. Visiting clubs should not play the game for risk of jeopardy their own insurance liability.

c. Clubs will be sent to the bottom of the allocation list.

6. The Referee Society provides training clinics and a certification process for referees with in PNRFU. All trainees shall be required to attend a certification clinic and at least one tournament to learn the techniques for refereeing. The clinic must be completed before the start of the season, and the tournament attended must be the first one scheduled after the clinic.

7. The home team shall notify the referee of the location and time of the match by 9:00 PM the Wednesday night before the match. Failure to do so may result in the sanctions outlined in Policy Memo #2 being implemented.

8. On the day of the match, the referee shall inspect the field for suitability and adherence to the Laws of Rugby. Local conditions may be taken into consideration (condition of the field, field size, and hindrances to the game like overhanging trees) when evaluating the field. The field shall have padded goal posts (minimum 2 inch thick padding with at least the bottom six feet of post protected) and a barrier line along both sidelines. The barriers should be at least five meters from the sidelines on both sides of the pitch and extended at least one meter beyond the tryline. Only the medical support (person with medical kit) may be within the barrier. Failure to provide the aforementioned items will result in the match not being refereed. The home team is directed to police the sidelines, both the physical barrier and the behavior of the spectators.

9. Clubs will exchange player rosters before the start of the match. Team player rosters will note:
- a. The club name
 - b. Player number or position
 - c. The first and last name of the player
 - d. The CIPP number

The club must be prepared to forward necessary information on demand to the Union CIPP Compliance Officer (Policy Memo #2) if requested. Clubs failing to provide a legible accurate roster to the other team are subject to forfeiture of the match.

10. During the game, the Referee will note the score, instances of gross misconduct from either the sidelines or the players, and any player who is ejected from the game (name, jersey number and CIPP number). Policy Memo #4 deals with actions in regards to misconduct at Union sanctioned games.

11. After the game, the match report form will be completed for delivery to the Referee Society, or submitted via the Union Website Referee's Section.

12. Game Fees for Referees are covered in Policy Memo #5. The completed match forms will be forwarded to PNRFU and Referee Society.

13. Alleged misconduct by referees shall be resolved and disciplinary action imposed, by the Referee Society per Policy Memo #4.

14. Point of Contact is Mike Ferris, PNRFU Secretary, E-mail pnrfusecretary@yahoo.com

15. Revisions

a. Revision A: This revision is considered a complete rewrite. Changes are too extensive to warrant individual identification.

During the course of the first full season that this memorandum has been issued several issues have arisen that need to be clarified.

b. Revision B: During the course of the first full season that this memorandum has been issued several issues have arisen that need to be clarified.

c. Revision C: Updates the President's signature, the union webpage, and the point of contact and E-mail.

J. Shelton
PNRFU President
Copy to: Union Website & Executive Committee